

**JOB VACANCY AT THE COMMERCIAL OFFICE OF THE EMBASSY OF GREECE**  
**IN SEOUL**

The Commercial Office of the Embassy of Greece in Seoul is currently looking for a full time secretary on a contractual basis for two years.

Those who would like to participate in the selection process must be Koreans or permanent residents of Korea and should possess the following qualifications:

- To be fluent in Korean and English.
- To be computer literate (excel, access)
- Skills of communication and behaviour by the telephone and with people/gests
- Work experience in similar position will be taken into consideration

All interested applicants (Korean or not) must submit their application to the Embassy of Greece in Seoul by the 21<sup>th</sup> of April 2023 to the email [grcon.sel@mfa.gr](mailto:grcon.sel@mfa.gr) .

Please attach to your application forms

- The CV.
- Reference details (if you have) with contact information
- a copy of your passport or identification card

**Only applicants selected for an interview will be notified of the outcome of their applications.**