



ΕΥΡΩΠΑΪΚΟ ΤΑΜΕΙΟ ΕΣΩΤΕΡΙΚΗΣ
ΑΣΦΑΛΕΙΑΣ (ΕΤΕΑ)

ΤΟΜΕΑΣ ΣΥΝΟΡΑ
ΚΑΙ ΘΕΩΡΗΣΕΙΣ

ΕΘΝΙΚΟ ΠΡΟΓΡΑΜΜΑ ΤΟΥ
ΕΤΕΑ 2014-2020



Με τη συγχρηματοδότηση της Ελλάδας και
της Ευρωπαϊκής Ένωσης

VACANCY NOTICE

Published: April 13, 2016

Deadline: April 25, 2016

CONSULATE GENERAL OF GREECE IN ODESSA

CALL FOR EXPRESSION OF INTEREST – VACANCY NOTICE

Pursuant to Law 4369/2016 of the Hellenic Republic, the Consulate General of Greece in Odessa wishes to inform about three (3) vacant posts at the Visa Section of the Consulate General. The applicants who will be selected will be hired on a contract basis, for a period that will not exceed 8 months, in order to cover temporary needs of the Consulate General.

1. GENERAL QUALIFICATIONS REQUIRED

Applicants must:

- be permanent residents or reside in the geographical area that falls within the jurisdiction of the Consulate General,
- have completed University studies, or any post-secondary education. This must be attested by a relevant diploma,
- be fluent in the local & English and/or French languages,
- have an excellent knowledge of P/C,
- be at least 21 years old and under 60.

2. ADDITIONAL QUALIFICATIONS

- Fluency in Greek language (oral and written)
- Knowledge of other EU language(s) will be taken into account.

3. DURATION OF THE CONTRACT

Eight (8) months.

4. OTHER CONDITIONS

Persons convicted of felony and/or sentenced for theft, embezzlement, fraud, extortion, forgery, dishonesty, corruption and any crime against sexual freedom or a crime of economic exploitation of sexual life will not be recruited.

Those recruited should provide the Embassy with an official statement that they have never been convicted of the above crimes. If the statement turns out to be false or inaccurate, the contract will be automatically considered null and void.

5. APPLICATION PROCEDURE

Candidates are invited to submit an application no later than April 25th, 2016, accompanied by a Curriculum Vitae and any other information or documents proving their qualifications, work experience, knowledge and eligibility.

Applications must be forwarded to the following address: 32, Preobrazhenska Str., Odessa 65082 Ukraine, no later than 26 April 2016, the postmark being taken as proof. The present notice will be uploaded on the website of the Consulate General: <http://www.mfa.gr/missionsabroad/en/ukraine-en/about-us/consulate-general-in-odessa.html>.

Applications will be considered only if fully and duly filled-in. All data declared will be considered in principle true and accurate. Applicants who will be selected should provide the necessary documents, according to the terms of this notice.

Each candidate can submit only one application. The submission of more than one application per applicant automatically entails their annulment and the candidate will be disqualified.

6. SELECTION PROCEDURE

- The evaluation of candidates will be conducted on the basis of an interview and an assessment of the qualifications of each candidate, as described in their CV and the submitted supporting documents.

- The language proficiency and P/C knowledge will be assessed based on the submitted certificates or upon oral interview and/or test, written or oral.