

Hanoi, March 12th 2019

ANNOUNCEMENT

for the recruitment of local agents for the visa department of the Consulate of Greece in Hanoi

The Embassy of Greece in Vietnam announces its intention to recruit one (1) staff member with limited duration contract of seven (7) months, in the framework of the programme "Support with Fieldworkers to Consular Authorities in Third Countries" of the European Internal Security Fund 2014-2020, Borders and Visas Department, to cover emergency needs in the Visa Section.

REQUIREMENTS AND QUALIFICATIONS

Applicants must possess:

- 1. Vietnamese ID or passport or residence permit.
- 2. Domicile in Vietnam.
- 3. University degree or diploma or currently have the status of an undergraduate university student.
- 4. Proficient knowledge of the English and Vietnamese languages, written and spoken.
- 5. Excellent computer skills.
- 6. Knowledge of the Greek language is an additional asset
- 7. Applicants must be between the ages of 21 60

Gross salary is 500 Euros (payable in Vietnamese Dong)

REQUIRED DOCUMENTS

Applicants must also submit the following with their application:

- 1. Curriculum Vitae.
- 2. Copy of their Vietnamese ID or passport or residence permit.
- 3. Copy of their degree or a certificate of ongoing studies.

DATE AND PLACE OF APPLICATION SUBMISSION

Candidates may submit their application together with the required documents either in person at the Embassy of Greece in Hanoi (27-29 Au Co, Tay Ho District, Hanoi, VIETNAM - telephone: (008424) 37152254, 37152263 weekdays between 09.00 and 14.00 or by email at <u>gremb.han@mfa.gr</u> within eight (8) working days of the posting of this announcement on the notice board of the Consulate of Greece in Hanoi or on the website of the Embassy of Greece in Vietnam, that is, between the 12th and the 22nd March 2019.

The Ambassado Ioannis E. Raptakis