



**Consulate General of Greece
New York**

New York, January 3rd, 2023
AP: 10.6/1/AS 3

Subject: “Invitation for proposals for the annual maintenance and mandatory annual testings of the elevators at the Consulate General of Greece”

The Consulate General of Greece in New York, taking into account:

a) The provisions of Article 443 of the Operation Code of the Ministry of Foreign Affairs of the Hellenic Republic (Law 4781/2021) as amended by Article 63 of Law 4811/2021, regarding the expenses of Greek Missions Abroad, and

b) The operational needs of the Consulate,

Intends to sign a contract for the annual maintenance and mandatory annual testings of the elevators at the Consulate General of Greece for a total budget of \$13,904.00 (12,640,00 euros) and invites the interested companies to submit compliant proposals according to the attached table of specifications.

Proposals must include price by item and/or service, the total amount of services to be rendered within the approved budget, and indicate the duration of the offer.

The Consulate General of Greece in New York will sign a contract with the company that submits the lower compliant proposal. Proposals will be accepted in digital format or hard copy and can be submitted to the Consulate General of Greece in New York by January 8th, 2024 (e-mail address: grgencon.ny@mfa.gr).

Successful bidders must submit beforehand the company bank account details, authorization letter, and a “no criminal record certificate” for the representative who will sign.

Proposals from companies that are not included in this invitation will not be considered.

The Consul General

Dinos Konstantinou